



*Elmer S. Gish Cogito Parents
Steering Committee
Meeting Minutes*

September 17, 2014

Attendance: Michael Maxfield, Christine Cookson, Gillian Cherniwchan, Angele Mack, Cynthia Jonasson, Sherif Refaot, Marwa Elmorshedy, Najat Abuderbala, Aidan Neill, Nakotey Okai, Javier Arguelle, Carmen Martenez, Ayaan Wasuge, Laima Weheliye, Dianne Pelletier, Cynthia Jacober, Adala-Marie McClelland, Matt McClelland, Kim Eckert, Darrell McDougall, Phebe Eglauer

1) Welcome and Introductions

2) Adoption of the Agenda

3) Election of Officers

- a) Chair – ?
- b) Vice- Chair – Michael Maxfield?
- c) Secretary – Christine Cookson

4) Sub-Committees and Committee Leads

- a) Jr. High Sub-committee – Michael Maxfield
- b) Uniform Sub-committee – Gillian Cherniwchan
- c) Communications and Marketing – This position does not need to be filled this year.

5) Review and approval of the May 20th, 2014 Minutes

6) Principal's Report

1. Facilities Update
 - The board has approved 3 modular classrooms for the 2014-2015 school year. They were supposed to be installed over the summer; however, they have been delayed. Currently the staff room, music room and library are being used as classrooms. Classes should be in their new rooms by the end of October.
2. Enrollment
 - The current school population is 801 F.T.E. (858 total students). Of this number, 515 students are enrolled in the Cogito program.
3. Parent Handbook
 - Mrs. Hunter worked with a group of junior high students to prepare a handbook for parents.
 - It has been completed and it is being used with our junior high parents.

4. Action Items
 - Teacher logic now being used with the junior high students and parents.
 - Common syllabuses at the junior high level are now in place.
 - This information was presented at the school BBQ to junior high parents.
5. Lead Teacher
 - Mr. Gibson has taken over this role from Mrs. Hunter.
6. Learning Coach
 - Mrs. Hunter has taken on a new role as learning coach, bringing new teachers up to speed with the Cogito program.
7. Literacy MAP Training
 - A session will take place at the end of September. Date will be communicated in homework note.

7) Other Topics

- Many parents in attendance wanted to know more about the success of former students and had inquiries as to where students would move onto for high school. It was reported that several former students had been valedictorian in high school and that currently many students move on to the A.P. or I.B. programs at the St. Albert high schools.
- There was discussion of playground crowding and school yard litter. It was suggested that playground equipment may be made available on a rotating schedule and that teachers would be discussing “good citizenship” in regards to littering.
- The new app “Remindme” that several teachers are using this year was discussed. There is concern amongst parents that its use be consistent across the board and that it could become a “crutch” for students.

Next Meeting Date

October 21, 7:00 pm, Staff room

Meeting Adjourned



*Elmer S. Gish Cogito Parents
Steering Committee
Meeting Minutes*

October 21, 2014

Attendance: Michael Maxfield, Christine Cookson, Gillian Cherniwchan, Sherif Refaat, Kim Eckert, Phebe Eglauer, Mehroon Cassaday, Krysta Wosnack, Brad Gibson, Anna Wong, Donna Goertzen, Nic Jacober, Christiane Spanik, Tammy Mollenkoph, Jacpreet Kbharrh

- 1) Welcome and Introductions**
- 2) Adoption of the Agenda**
- 3) Nomination and Election of Officers**

Motion to open nominations for Election of Officers by Michael Maxfield.

Nominations for chair: Tammy Mollenkoph, Sherif Refaat

Election for Chair:

Candidate	Number of Votes
Tammy Mollenkoph	12
Sherif Refaat	1

Tammy Mollenkoph elected Chair.

Nominations for vice-chair: Phebe Eglauer, Mehroon Cassaday

Election for Vice-Chair:

Candidate	Number of Votes
Phebe Eglauer	7
Mehroon Cassaday	6

Phebe Eglauer elected Vice-Chair.

Christine Cookson is Secretary.

4) Review and approval of the September 17th, 2014 Minutes

5) Principal's Report (Presented by Krysta Wosnack)

1. Literacy

- In Cogito we are specifically looking at how new research and strategies can align with our phonics program at the K-3 level.
- As well, we have introduced a reading diagnostic that allows teachers to find out strengths and weaknesses.
- Once the teachers find out where students 'are at', comprehensive strategies are put into place.
- The kindergarten teachers just finished completing a diagnostic. This was a district wide initiative, however; it was modified to meet the Cogito program. We are still awaiting the results.
- We just added 0.4 FTE to support Cogito students with their literacy. The additional support is an increase in the hourly work load of existing support people, not additional personnel.

2. Physical Plant

- With the increasing enrolment of our school we have added two modular classrooms that will be ready for occupancy the start of November. The completion of the two modular classrooms will free up the Library and Music Rooms which are presently being used as classrooms.
- A third modular should be delivered in November. The first two classes to be moved into the new modular will be grade three Como and kindergarten Mathies.
- This decision was made in collaboration with the entire staff.
- The water closets are now at capacity.

3. Communication

- We met with the entire staff and reiterated that once the homework note goes out it will NOT be changed.
- Communication regarding homework will continue to be the 'homework note'. Any additional communication made by teachers will be supplemental to this in support of information that is in the homework note. Jr. High students do not use a homework note, but a weekly calendar website (<http://789cogito.spschools.org/>) that outlines the work for the week and other important schedules. The homework note is the definitive means of homework and work schedule communication for grades 1 to 6 and the homework website is the definitive communication for Jr. High.

6) Committee Objectives/Focus for the Year

1. Based on discussion amongst meeting participants the areas of focus for the committee this year are:
 - Managing Program Consistency - as it relates to challenges faced with rapid growth.
 - Cogito Jr. High Continuous Improvement - Jr. High Sub-committee will be meeting soon.
 - Establish a Cogito Student Alumni.
2. Other topics that will be covered but may not require significant time:

- Evolution of Home Logic for Jr. High students and parents
3. Other Continuing topics
 - Uniform (supplier, enforcement, etc.)
 4. Topics that remain under consideration:
 - How the committee can assist with expanding the St. Albert Cogito Program to other schools in St. Albert.
 - Measuring the success of past Cogito Students - High School vs. Post-Secondary.

7) Uniform Sub-Committee Update

- Due to the many comments the uniform sub-committee was receiving, a uniform survey was administered to parents September 29th to October 19th, 2014. There were a total of 26 responses, with an overall supplier rating of 2.5/5. While the uniform survey represents the views of only those that responded (and not a reflection of the overall satisfaction of Cogito families), these results and the comments received will be passed along to the representative of the supplier.
- There was discussion amongst the meeting participants that there may need to be some form of enforcement of the dress code due to general inattentiveness from Cogito families.

8) Jr. High Sub-Committee Update

- An upcoming meeting will be set and communicated to parents.

9) Other Topics

- Miss Wosnack informed the committee that as of October 22, 2014, Jr. High students will have the ability to log into Home Logic for themselves and that soon, email attendance notices can be sent to parents of Jr. High students that sign up for this service.
- Several parents brought forward concerns regarding inconsistencies in teaching styles amongst teachers in the same grade. An example given is that one teacher employs a reward system in their classroom, while another teacher in the same grade does not. Mr. Gibson will bring this to the attention of Cogito teachers at the next staff meeting.

Next Meeting Dates

November 25th, 2014
 January 20th, 2015
 February 17th, 2015
 April 21st, 2015
 May 19th, 2015

Meeting Adjourned



*Elmer S. Gish Cogito Parents
Steering Committee
Meeting Minutes*

November 25, 2014

Attendance: Michael Maxfield, Christine Cookson, Gillian Cherniwchan, Sherif Refaat, Phebe Eglauer, Nic Jacober, Christiane Spanik, Tammy Mollenkoph, Erin Steele, Juls Tchomo, Mira Mehta, Cynthia Jonasson, Janet Hozack

1) Welcome and Introductions

2) Adoption of the Agenda

3) Review and approval of the October 21st, 2014 Minutes

4) Principal's Report

1. Facilities Update

- More news coming January 20th, 2015 regarding the 2015-2016 school year.
- Two modulars should be ready for classes before winter break, with the final modular being complete and ready for the students upon returning from winter break.
- There is now a Key Fob in place for students to get into the school from disconnected modulars.
- "No Left Turn" signs will be put in place soon.
- We have asked the city for a U-turn sign.
- New school utilization numbers show that our school's total capacity is 840 full-time students.

2. Junior High

- Mr. Gibson is working with a group of junior high parents who are continuing to look at opportunities to improve the program.

3. Action Items

- The Cogito Steering Committee would like there to be a policy regarding new teachers to the program being placed with an experienced, same grade teacher.
- Teacher logic now being used within the junior high population; however, attendance can't be monitored this year as the module was not purchased at the start of the year.
- Students are able to log on themselves.

- Mrs. Hunter and Mr. Gibson are continuing to work with the staff to ensure consistency.

4. Kindergarten Fair

- Ms. Lobay and Mrs. Pederson will represent the Cogito program.
- They will present the advantages of the Cogito program to perspective families.
- Kindergarten Fair to take place Saturday, January 10th from 9-12 at Bellerose.

5. Literacy MAP training

- Thank you to Ms. Como, Ms. Ganske and Mrs. Dewji for facilitating the parent training.
- We had 32 parents attend this session.

5) Program Consistency Related to Rapid Growth

- Mrs. Hunter is a learning coach and is ensuring consistency.
- New teachers are assigned a mentor and collaboration time is built in.
- Mr. Steele is working on a screening tool for perspective students that will be presented at our next meeting. He is also looking into providing guidelines for the amount of time and parent involvement required for homework as students move through the program.
- There was discussion as to whether it is wise for new students to enter the program part way through the school year.

6) Cogito Student Alumni

- The committee is interested in the following questions:
 - How many cogito students have graduated high school?
 - How many have received scholarships and what universities and programs are former students attending?
 - Do they feel the Cogito program was important to their success?
 - How do we measure success?
 - How can we work with former students and parents?
- The committee agrees there should be a focus on the positives.
- **February action item:** Mr. Steele to get former students to talk at February's steering committee meeting.

7) Jr. High Sub-Committee Update

1) Cogito Jr. High Handbook

- It is recommended that Cogito Jr. High Handbook be issued to Grade 6 students at the end of the school year with their final report cards.
- A recommendation made to include code of conduct in the handbook.

2) Consistency and Improvement

- Evolution of Recitations : A recommendation that recitations at the Jr. High level take another step in progression away from simple recitations and into more complex public speaking skills.
- Providing Subject Curriculum Synopsis and Marks Breakdown: At the start of each year, for core subjects (LA, Math, Science, Social & French), is it possible for students to receive a synopsis/agenda and “schedule” of topics, including a breakdown of marks totally 100% for the year.

3) Students Marking other Student’s Work

- Concerns raised and discussed over students marking other student’s work – passing forward/back and grading fellow students. This is a possible contravention of one of the foundational principles and raises issues around privacy.
 - ❖ *Erin Steele stated at the Nov. 24 Steering Committee meeting that this practice has been stopped and that teachers are to mark students work.*

4) Home Logic

- The Home Logic site is for Jr. High Cogito students and contains information on student schedule, attendance records and grades per subject.
- Other functions of Home Logic available but not presently used are:
 - Posted Assignments – per subject. Features available include: the assignment description, attachments, due date and special contact information.
 - Class Events – per subject
- There are opportunities to expand usage of this tool. More investigation and discussion is required in this topic.

5) Student Behavior = Expectations vs Practice

- Discussion over whether Jr. High teachers, particularly grade 7, are stricter within their classrooms than what Cogito students are accustomed coming from grade 6.

6) Student Involvement in Cogito Jr. High Improvement

- The Jr. High sub-committee would like to see student involvement in identifying areas of improvement and providing ideas.
- The desire is for the process to be less teacher-controlled.
- Participating students would be Cogito grades 6 to 9.
- More thought is to be taken on this topic and work with School Administration and Cogito Lead Teacher on how to proceed.

Next Junior High Sub-Committee Meeting Date: Tentative – February 10th 2015.

8) Uniform Update

- Sub-committee has sent out an email to all elementary parents regarding the requirements for formal uniform.
- Next month, the casual uniform will be addressed in the same manner.
- Return policy of current supplier is if the error was on their part, they will pay for the shipping/handling to return said item.
- Parents have found the sizing event difficult to attend, and that sizing online is difficult. The current supplier may move our headquarters to its Calgary location, which may prove easier for parents to deal with.
- It was suggested that perhaps the school could purchase a supply of uniforms to assist families that arrive after September, and offer suggested retailers for alternate solutions.
- Enforcement of dress code – what happens now? Mr. Steele will take this question back to staff for ideas, as well as contact Stratford to see what their policy is.
- The uniform subcommittee should be responsible in deciding what is considered acceptable standards in regard to the uniform dress code.
- It was noted that we no longer in a contract with the current supplier.

Next Meeting Dates

January 20th, 2015

February 17th, 2015

April 21st, 2015

May 19th, 2015

Meeting Adjourned



Attendance: Michael Maxfield, Christine Cookson, Gillian Cherniwchan, Sherif Refaat, Phebe Eglauer, Tammy Mollenkoph, Erin Steele, Traci Bishop, Jason Bishop, Rajveer Singh Bot, Christiane Spanik, Anna Wong, Mohammed Abu-Sharkh, Jaswinder Grewa

1) Welcome and Introductions

2) Adoption of the Agenda

3) Review and approval of the November 25th, 2014 Minutes

4) Principal's Report

1. Facilities Update

- Washrooms - Girls' washrooms will be added to the facility. New modulars may come equipped with washrooms, but not likely. The school is looking at adding washrooms to the girls changing room where there are currently showers and plumbing.
- Safety signs - A left turn sign may be coming from district office, but none have been ordered and we are waiting on the city to decide whether to add a no U-turn sign.
- School utilization- Alberta education has now determined that our school is at capacity at 833 students. We think the gymnasium's capacity for fire regulations is at 550 people and we would be approaching that number during elementary assemblies.
- There will be no detached portables for the 2015-16 school year.

2. Kindergarten

- Ms. Lobay and Mrs. Pederson presented the Cogito program at the kindergarten fair. They presented the advantages of the program to perspective families. We had a very successful open house on Thursday, February 12th.

3. Program Accommodation

- Kindergarten is capped at 80 students including Cogito and Global students. Entry into Cogito is only through kindergarten for the 2015-16 school year.

5) Screening tool - Fit for program tool

- We started screening for perspective Cogito students today. Carolyn Hunter is doing this. We are looking at best fit and readiness. This led to a discussion about the program becoming elitist, but we concluded that we will always return to the foundational principles, and the screening that is being done is only about "family fit" and not intellectual fit.
- Students entering the program in Division I, II, or III, must be at grade level in math and language competency exams.

6) Cogito Student Alumni

- A former student will present at our meeting in April. This will be our first item of business.

7) Junior High Sub- Committee Update

- The junior high sub-committee met February 10th.
- There will likely be no changes to the handbook for next year and the handbook could be put on the website.
- Continuous Improvement Items:
 1. Recitations - A motion was made by Michael Maxfield to revise junior high recitations to be more of a public speaking task or presentation. The steering committee agreed and the motion was passed.

Action Item - Mr. Steele will come to the next meeting with a template for what this speaking task may look like.
 2. Syllabuses- A motion was made by Michael Maxfield to recommend that teachers develop course syllabuses for core subjects in junior high outlining assignments, exams, weightings, and a timeline. This motion was passed.
 3. The Homelogic application will be changing to PowerSchool next year.
 4. The committee would like to involve junior high students in continuous program improvement by developing a survey, then conducting a teacher facilitated discussion, followed by a presentation to the steering committee.

8) Uniform Subcommittee Update

- There will be a uniform policy enforcement meeting in March for those that have indicated an interest in being part of the process in the development of this policy.
- Erin Steele will check with Stratford School as to how they handle the uniform policy and practice.

- The supplier will be offering fitting days June 23, 2 pm to 7 pm, and June 24, 10 am to 4 pm..

9) Other topics

a) Parent Lead Portion of Program – Influenza – Policy

- Tammy Mollenkoph asked committee members to provide feedback on what we feel is the value of parent involvement by March 23/2015. This will allow her to compose a draft letter on behalf of the committee. She would then like to email the draft copy back to everyone for review & comments by April 10/15, then take further feedback on the draft letter till April 17/15, review any comments and make appropriate changes to the draft letter.
- This will allow her to then bring a final draft copy to the April 21/15 Cogito Steering Committee meeting for approval. This letter could then be handed out in the Friday envelope for either April 24/15 or May 1/15 to all students in the Cogito program.

b) Cogito French Program

- The committee discussed concerns regarding the French program. We would like to know if the program is designed to fully cover a 9 year French program and wonder if our students are achieving at that level. It has come to the committee's attention that many students do not continue their French studies into high school, choosing another second language instead. We would like to better understand why this choice is being made.

Next Meeting Dates

April 21st, 2015

May 19th, 2015

Meeting Adjourned



Attendance: Michael Maxfield, Christine Cookson, Gillian Cherniwchan, Tammy Mollenkoph, Erin Steele, Traci Bishop, Jason Bishop, Brad Gibson, Mira Mehta

1) Jennifer Fraser from the RCMP

- Constable Fraser, our school's resource officer, made a short presentation to the Cogito Steering Committee regarding safe internet and mobile phone use for students and their families. We look forward to seeing her again at a meeting next year.

2) Welcome and Introductions

3) Adoption of the Agenda

4) Review and approval of the February 17th, 2015 Minutes

5) Cogito Student Alumni Presentation

- Differed to Cogito Steering Committee Meeting on May 19, 2015.

6) Principal's Report

1. Facilities Update

- Washrooms - Four girls' washrooms added to the facility in the girls' former changing room. The washroom in the Physical Education Office will be used as a unisex washroom for identified students.
- Safety signs – No left turn signs should be installed by the end of the year. Offenders may be charged a \$172 fine by by-law enforcement officers. We are still waiting on the city in regards to a no U-turns sign.
- Safe Journeys recommendations to our school include resolving condominium parking issues and the addition of a sidewalk.
- School utilization- Alberta education has now determined that our school is at capacity at 833 students. We should be down 11% in population next year, bringing utilization from 108% down to 97%.
- There will be no detached portables for the 2015-16 school year.

2. Projected Classes for 2015-2016

- Kindergarten – 3 Classes – AM/PM/ Full-day – 60 students
 - Grade 1 – 3 Classes – 72 Students
 - Grade 2 – 3 Classes – 66 Students
 - Grade 3 – 3 Classes – 55 Students
 - Grade 4 – 3 Classes – 73 Students
 - Grade 5 – 2 Classes – 40 Students
 - Grade 6 – 2 Classes – 51 Students
 - Grade 7 – 2 Classes – 40 Students
 - Grade 8 – 1 Class – 24 Students
 - Grade 9 – 1 Class – 26 Students
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- Actual enrolments are yet to be finalized as not every parent has returned their pre-registration form.
 - Total of 21 classrooms being used. At the current rate of enrolment, 28 classrooms will be needed in 2 years.
 - All cohorts will be smaller next year. Committee is concerned with the erosion of the program and wonder how long capped enrollment will continue.

4. Provincial Achievement Tests

- The committee was interested in reviewing Cogito student PATs. Mr. Steel presented the following table:

Exam	Acceptable (School) %	Province %	Excellence (School) %	Province %
Gr. 6 LA	100	90	23	18
Math	100	74	14	14
Science	91	77	48	29
Social	91	70	38	17
Gr. 9 LA	100	76	42	15
Math	85	65	25	22
Science	85	78	42	22
Social	100	64	67	20

5. Provincial Budget

- **UPDATE** – The province is basing their funding for next on students as of September 30, 2014. Teacher Assistant funding will be down 3% and Learning/Inclusion funding, down 2%.

7) Parent Lead Portion Letter

- Tammy Mollenkoph presented two options for the parent lead portion letter as discussed at the February 17th meeting for approval. A letter was not approved.
- There was discussion as to why there is a need for the letter. Some members wondered if there are other ways to reach parents and what we can do to further engage parents in this program.
- Erin Steele and Brad Gibson would like to review this topic and the letters further to come up with something for our next meeting on May 19th, 2015.

8) Uniform Subcommittee Update

- There will be a meeting regarding a uniform enforcement process May 4th, 2015.
- Erin Steele will check with Stratford School as to how they handle the uniform policy and practice.
- The supplier will be offering fitting days June 23 and June 24.
- The supplier has notified the school that there will be a 5% price increase this year, followed by another 5% increase the following year.

10) Junior High Sub- Committee Update

- The junior high sub-committee has not met since February 10th, but will be meeting again before May's meeting.
- Continuous Improvement Items are still on the agenda:
 1. Recitations - A motion was made by Michael Maxfield to revise junior high recitations to be more of a public speaking task or presentation. The steering committee agreed and the motion was passed at the February 17th meeting.

Action Item - Mr. Steele will come to the next meeting with a template for what this speaking task may look like. It will be more of a directive from administration rather than the collaboration of junior high teachers.
 2. The committee would like to involve junior high students in continuous program improvement by developing a survey, then conducting a teacher facilitated discussion, followed by a presentation to the steering committee.

- High School Presentations – The Junior High Sub-Committee has concerns in regards to the presentations made by Bellerose and Paul Kane High Schools not resonating with Cogito junior high students. It was suggested that a Cogito only presentation may be appropriate.
- The Committee feels there is an opportunity to work with the city high schools in order to align high school programming to the needs of a growing Cogito population.

9) Other topics

a) Cogito French Program

- The committee continues to have concerns regarding the French program. We would like to know if the program is designed to fully cover a 9 year French program and wonder if our students are achieving at that level. It has come to the committee's attention that many students do not continue their French studies into high school, choosing another second language instead. We would like to better understand why this choice is being made.

Next Meeting Date

May 19th, 2015

Meeting Adjourned



Attendance: Michael Maxfield, Christine Cookson, Gillian Cherniwchan, Tammy Mollenkoph, Erin Steele, Brad Gibson, Mira Mehta, Christiane Spanik, Anna Wong, Sherif Refaat, Kinuyo Neill, Phebe Eglauer, Kim Eckert

1) Welcome and Introductions

2) Adoption of the Agenda

3) Review and approval of the April 21st, 2015 Minutes

4) Cogito Student Alumni Presentation

- Former E.S. Gish Cogito student Ranya Elsharkawi was in attendance and gave the Steering Committee a presentation on the value and benefits of the Cogito program from her point of view and responded to questions from the Committee.
- She enjoyed the atmosphere in the Cogito classroom and values the friendships she made while here. She is appreciative of the work ethic she learned while in the program and found the transition from junior high to high school, and from high school to university easier for Cogito students.
- She feels that one strength of the program is that it is not only for “academic” students, but for all that are willing to work hard. She also appreciated the balance that Gish offered between academics and extra-curricular activities at the school.

5) District Vision of Cogito Program Growth

- Superintendent Barry Wowk was in attendance to discuss the District’s vision for the Cogito program and to answer questions from the Committee.
- Presently enrolment is at 752 students.
- Currently, program boundaries are “super-closed” (95% or more full, so the district decides who can attend), but the board would like to make boundaries “closed” (90% full, so the principal decides who can attend) as soon as possible. The board could see this happening when the school population numbers are between 730-740 actual students, hopefully within two years.
- Next year may see enrolment open in Kindergarten to siblings of students in grades 1 – 6 outside closed boundaries, providing there is room. If student enrolment under is under

730 students, the school could start accepting new students with no boundaries in place. The population of the school will not go beyond 760-770 students.

- Grade 6 Logos is to stay at Leo Nickerson next year.
- Mr. Wowk agrees that the board's Program Accommodation Policy needs to be reviewed. Currently, utilization does not take into consideration water closets, gymnasiums, traffic congestion, etc. There also needs to be a decision made on whether or not each community needs a global program in its neighbourhood school.
- The board needs to start discussions with stakeholders regarding what the new K-9 school will look like.
- The Cogito Steering Committee raised the question of "who owns and sets the vision for the St. Albert Cogito Program?" The discussion between the Committee and Superintendent Wowk made it very clear that there isn't a definitive answer to this question. The Parent Steering Committee along with E.S. Gish School administration has for many years been the primary drivers of the program. It is recommended that the Steering Committee explore this question and ensure clarity, accountability and responsibilities among all stakeholders (School Board, District Office, School Administration, Teachers and Parents) on this matter. Without this resolved it will be extremely difficult for the Cogito program to effectively grow and evolve.
- The growth of the Cogito program in St. Albert was discussed with Superintendent Wowk. It was agreed that a recommendation be made, by Superintendent Wowk, to the School Board to hire an outside consultant to determine what St. Albert residents would like to see by way of program offerings in St. Albert.
- There was mention that the school board may consider, in their discussions beginning in 2016, designating Gish as a Cogito and Logos only school.
- The new K-6 school is scheduled to open for the 2016-17 school year. The new K-9 school is scheduled to open for the 2018-19 school year.

6) Principal's Report

- The new modules will be here in June and ready for September.
- Junior High teachers have a new "Recitations and Public Speaking Framework" and rubric to implement for the 2015-16 school year.

7) Parent Lead Portion Letter

- Erin Steele and Brad Gibson have decided to hand out the "softer" version of the drafted letters on a need-be basis.

8) Uniform Subcommittee Update

- Gillian Cherniwchan provided the Committee with the recommendations put forth by the Uniform Compliance Focus group which include: revision of the handbook to the 2010 working with some amendments; inclusion of daily uniform compliance reported on report cards; when necessary, a letter from administration stapled to agenda; students with full compliance entered in a draw for prizes; a photo of appropriate formal uniform on all correspondence within the Cogito program; adding a picture of the formal uniform to student agendas; a formal uniform on display at the school entrance; and a list of acceptable suppliers for “parent choice” items be provided to parents.
- The school shall move forward with these recommendations.

10) Junior High Sub- Committee Update

- There are no changes to the handbook for next year.
- The transition from recitations to the new public speaking model will begin next school year.
- The committee would like to see continued contact with student alumni.
- The committee wants to see presentations from the high schools geared towards Cogito students. Mr. Steele has spoken with the high school principals and this will happen next year.
- Mrs. Plummer has been working with the grade 6 teachers to transition the students from the homework note to the website.

Next Meeting Date

September 22nd, 2015

Meeting Adjourned